

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday December 8, 2016**

BOARD MEMBERS: Ryan Ashcraft – Chairman
Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Tanis Cherry – Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

5:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206
- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent or public school student.

At 5:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206

- (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.**
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent or public school student.**

Mrs. Tanis Cherry seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mr. Ashcraft (AYE), Mr. Schmitt (AYE), Mrs. Cherry (AYE). All in favor - Passed.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent or public school student.

Ryan Ashcraft, *Chairman*

At 6:30 p.m. Board members moved into Regular Board Meeting, with plans to return to Executive Session following the regular meeting.

6:35 P.M. Regular Board Meeting

In Attendance:

School Board: Mr. Ryan Ashcraft, Mr. Willy Schmitt, Mr. Bruce Smith, Mrs. Tanis Cherry, Mr. Burt Allen, Superintendent Dwight Richins.

Patrons, employees: Mary Blackham, Valerie Young, Bridger Jacobs, Paul Stembridge, Jody Weekes, Cara Shuldberg, Emily Belnap, Cosette Ashcraft

1. CALL TO ORDER- Mr. Ryan Ashcraft

2. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mrs. Tanis Cherry
- c. Prayer: By Invitation: Mr. Willy Schmitt

3. ADOPTION OF THE AGENDA

Additions: VII: Leadership Conference for Student Council

Mr. Willy Schmitt motioned to adopt the agenda with the above addition. Mr. Bruce Smith seconded- All in favor - Passed

4. CONSENT AGENDA

- a. Board Meeting Minutes of December 8, 2016
- b. Approval of Bills
- c. Approval of Payroll
- d. Monthly Budget Reports
- e. Personnel Actions

Mr. Bruce Smith asked questions about the budget on pages 33 and 39. Mr. Ryan Ashcraft questioned item on page 6. Mr. Bruce Smith asked that the minutes be changed on page 4 section 6b to strike out the phrase that the “board felt that the feelings of the patrons were equal on both sides of the issue.”

Mr. Burt Allen motioned to adopt the consent agenda with changes made. Mrs. Tanis Cherry seconded- All in favor- Passed.

5. REPORT/INFORMATION

- a. Patron Input: None
- b. Board Member Input
 1. Mrs. Tanis Cherry has received a phone call regarding the class sizes in the 5th grade. It is getting close to 30 students per class. Mr. Richins will check into this.
 2. Mr. Willy Schmitt commented that it has been a benefit to have the SRO vehicle parked out in front of the high school.
 3. Mr. Ryan Ashcraft wondered about the reading of the zero tolerance policy. Mr. Richins will have it ready for February board meeting.

c. Superintendent’s Report

1. Committees formed.

The committees are formed and meeting. There is room on some of the committees for more people to join. The Professional Development Committee is heading

the Inservice classes for Monday, January 16, 2017. Mrs. Tanis Cherry suggested that the PTO be included on the Public Relations committee. She also wondered about having a Graduation committee.

2. Board Committee Assignments

Mr. Richins handed out the list of the committees formed and who on the board is assigned to which committee. Board members can make changes amongst each other.

3. The garbage company will no longer take the clinkers in the dumpsters. There is currently only one trailer to put the clinkers in. Mr. Richins wanted to give the board a heads-up that more trailers might be needed.

4. The removal of snow, so far, this year has been \$2500-3000. Mr. Richins is very impressed with the work the maintenance crew has done.

6. PROPOSALS/DISCUSSIONS:

- a. Mr. Paul Stembridge presented the tentative itinerary for the American Heritage Tour. Cost is \$2100.00 per person. 55 people are going with a waiting list. There will be a 1/4 adult/student ratio.
- b. The Jr. High Ski Activity to Kelly Canyon is scheduled for January 26, Feb. 3 and Feb. 13, 2017. Claire Sullivan is heading this up and is in need of chaperones. Board moved this item to Action Agenda 7f.
- c. Technology discussion. Jody Weekes presented rough figures to the board. There is a committee formed to work on upgrades. The state and federal government does help with costs. The district's firewall is new this year and equipped to protect the district.
- d. District Policy Review- Mr. Richins suggested that the board use the help available from the state, using option #2 for rewriting the policy. Board moved this item to Action Agenda 7g.
- e. The Teacher Evaluations Guidelines needs changed to meet requirements of the state. Mr. Richins will make recommendations to the board on revisions needed. The West Jefferson High School Teacher Evaluations are being audited by the state this year. Mr. Richins is working on this.
- f. Board work Meeting set for Monday, January 23, 2017. 8:30- 10:30 a.m.
- g. Board discussed next years' calendar. Mrs. Tanis Cherry is the chair for the Calendar committee. They will have a draft calendar for the February board meeting. Mr. Bruce Smith suggested that the district start looking to the future to maintain the football turf 10 or so years from now by putting money aside in a separate account each year so they will not have to ask the patrons to pass another bond.
- h. Day on the Hill in Boise- Mr. Ryan Ashcraft and Mr. Richins will be attending. Mr. Bruce Smith and Mr. Burt Allen will not. Mr. Willy Schmitt and Mrs. Tanis Cherry are undecided. They will let Mary know.
- i. Mrs. Robertson has requested to take the student body officers to the Student Council Leadership Conference February 23-25 in Boise. There are 35 students qualified to

go, but not sure how many will. Each student would pay \$70.00- half of the costs.
Board moved this item to the Action Agenda 7h.

7. ACTION AGENDA

a-d. School Emergency School Closures

Mr. Bruce Smith motioned to approve the emergency school closures and early releases listed on Action Agenda items a-d. Mr. Burt Allen seconded- All in favor- Passed

e. 2nd Reading of Student Handbook

Mr. Willy Schmitt motioned to table the 2nd reading of the Student Handbook, to allow all board members time to read through it. Mrs. Tanis Cherry seconded- All in favor- Passed

f. Jr. High Ski Trip

Mr. Burt Allen motioned to approve the ski trips as scheduled. Mrs. Tanis Cherry seconded- All in favor- Passed

g. Policy Review help

Mr. Willy Schmitt motioned to secure help from the state at level 2 to review the District's Policy Manual. Mr. Bruce Smith seconded- All in favor -Passed

h. Leadership Conference

Mr. Burt Allen motioned to approve the Student Council to attend the Leadership Conference. Mr. Bruce Smith seconded- All in favor -Passed

Board returned to Executive Session.

At 9:45 p.m. Mr. Burt Allen motioned to adjourn executive session. Mr. Willy Schmitt seconded- All in favor -Passed

8. ADJOURNMENT

At 9:50 p.m. Mr. Wily Schmitt motioned to adjourn. Mrs. Tanis Cherry seconded- All in favor -Passed

ANNOUNCEMENTS

- February Board Meeting February 9, 2017 5:30 Executive Session, 6:30 Regular Meeting
- Day on the Hill February 20-21, 2017

Clerk of the Board

Chairman of the Board

Date