

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, July 13, 2017**

BOARD MEMBERS: Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Tanis Cherry – Board Member
Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

At 6:30 P.M. Mr. Bruce Smith moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mrs. Tanis Cherry seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Cherry (AYE), Mr. Schmitt (AYE), Mrs. Perkins (AYE), All in favor, motion passes.

I, Willy Schmitt, Vice- Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Willy Schmitt Vice- Chairman

At 7:25 P.M. Bruce Smith made motion to adjourn executive session and begin Regular Board Meeting. Burt Allen seconded. All in favor- Passed.

Regular Board Meeting
7:30 p.m.

In attendance: Willy Schmitt, Burt Allen, Bruce Smith, Tanis Cherry, Nedra Perkins, Dwight Richins, Larry Soderquist, Sandy Ward, Lisa Ward, Mike Pincock, Virginia Montalvon, Brittney Tomlinson, Alecia Nef, Cody Telford, Michelle Spencer, Erica Hutchings. Angela Ricks, Dan Babcock, DanaLee Babcock, Mary Blackham

I. CALL TO ORDER- Willy Schmitt

II. OPENING CEREMONIES

- a. Welcome to Visitors: Willy Schmitt
- b. Pledge-of-Allegiance: Tanis Cherry
- c. Prayer: By Invitation: Bruce Smith

III. ADOPTION OF THE AGENDA

Additions to the Action Agenda VIII..

Approve policy revisions #404.14, 408.1.4.4, 405.5

Approve the 2nd reading of the Wellness Policy

Approve Anderson Julian Hall Law settlement

Approve Mr. Gemar- HS Counselor

Mrs. Tanis Cherry made motion to adopt the agenda with the above additions. Mr. Bruce Smith seconded. All in favor - Passed

IV. ORGANIZING FOR THE 2017-18 SCHOOL YEAR

- a. Swearing in of new Board member- Mrs. Nedra Perkins
Mr. Willy Schmitt swore Mrs. Nedra Perkins in as Board Member Trustee in the West Jefferson School District #253.
- b. Election of 2017-18 Board Officers-
Bruce Smith nominated Tanis Cherry to be Board Chairman. He felt that she would be good at this position because she is a very good leader. She has the respect of the community and board members. Tanis thanked Bruce, but feels that someone with more experience should be the chairman. Tanis nominated Burt Allen to be the chairman. Tanis and Burt both accepted the nominations. Bruce expressed a concern that because of Burt and Mr. Richins friendship outside of school, there is a possibility for conflict. Willy Schmitt called for a vote.
For Tanis Cherry- Burt- Aye, Willy- Aye, Nedra- Aye, Bruce- Aye, Tanis – Nay.
Vote passes

Mrs. Tanis Cherry has been voted in as the West Jefferson School District #253 Board Chairman for the year 2017-2018.

Burt Allen nominated Willy Schmitt to be the Vice-Chairman. Burt thanked Willy for all his help and support, especially working with the Education Foundation. No other nominations made. Willy Schmitt accepted the nomination. Vote called for Willy Schmitt as Vice-Chairman: Bruce- Aye, Burt- Aye, Tanis- Aye, Nedra- Aye, Willy-Aye Vote passes.

Mr. Willy Schmitt has been voted in as West Jefferson School District #253 Board Vice-Chairman.

Burt Allen nominated Bruce Smith to be the Board Clerk. Bruce accepted the nomination. Vote called for Bruce as clerk: Willy- Aye, Tanis- Aye, Burt- Aye, Nedra- Aye, Bruce- Aye. Vote Passes.

Mr. Bruce Smith has been voted in as West Jefferson School District #253 Board Clerk.

Bruce Smith nominated Burt Allen to be the Board Treasurer. Burt accepted the nomination. Vote called for Burt as treasurer: Bruce- Aye, Tanis- Aye, Willy- Aye, Nedra- Aye, Burt- Aye. Vote passes.

Mr. Burt Allen has been voted in as West Jefferson School District #253 Board Treasurer.

c. Date and Time for Board Meetings-

Mr. Richins suggested that the board meetings be held the 3rd week of the month to better facilitate the secretary's preparing of the budget reports. Board discussion held.

Board set the **Regular Board Meetings to be held on the 3rd Thursday of each month. To be held at 7:30 p.m., Executive Meeting at 6:30 if needed. November- January the Regular Meeting will be held at 6:30 p.m., with Executive Meeting at 5:30 if needed.**

Work meeting is scheduled for August 7, 2017 8:00 AM. At that meeting, Work Meetings will be scheduled for the year.

V. CONSENT AGENDA

- a. Board Meeting Minutes of June 8, 2017
- b. Special Board Meeting Minutes of June 15, 2017
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Tanis Cherry asked about the Cavemen purchase. Mary explained that it is a yearly payment for the license to use the software program for attendance, etc. Tanis asked about the matching payment to Health and Welfare. Mary explained that it is for Medicaid. Tanis would like to have the Hay Fundraiser be put on the work meeting agenda.

Burt Allen made motion to adopt the consent agenda. Bruce Smith seconded. All in favor - Passed

VI. REPORT/INFORMATION

a. Patron Input:

Larry Soderquist talked with the board about renting out spots on the school grounds for the eclipse. He is very upset that it would even be considered. Doing this does not show any respect to the maintenance department and would require intensive cleaning afterwards. School starts the next day and it is the responsibility of the maintenance personnel to have the buildings and grounds ready for the students. Larry is against renting out spots, instead, the school grounds should be roped off and no one allowed on the property.

b. Board Member Input:

- Bruce Smith agrees with Larry on the eclipse issue. He also asked about the sanitizing of the football turf. It needs to be done before football practice starts. Larry has been researching on different ways sanitizing can be done. Bruce wondered if the new English/Lit books have been ordered and arrived. Mary told board that the books are here. Mr. Richins plans to have the English/Lit teachers grades 6-12 come in a few days early for training in the new program.
- Burt Allen appreciates the educators and parents for their support of the students. A teacher's biggest desire is to help students receive the best education. We all need to encourage our students to go on to college and give them the support they need.
- Tanis Cherry asked Mr. Richins about the ISBA Policy revision. It is in process and will take about 1 1/2 years to complete. Tanis would like to have the Continuous Improvement Plan put on the Work Meeting agenda. Tanis asked Mr. Richins if our district is competitive with other districts in the Pre-school wages. Mr. Richins answered that he thinks we are. He asked the board if they want to hire a certified teacher or a para for the Pre-school. Paula Ward has resigned.
- Nedra Perkins expressed the importance of showing appreciation to the teachers and staff. She suggested a kick-off breakfast, sending a birthday card and other ideas of appreciation. Nedra wondered if asking the alumni for monetary donations would be a viable fundraiser. She would also like to be given a weekly list of activities at all schools.
- Willy Schmitt expressed concern that the eclipse fundraiser has not been board approved, yet it was posted on the website. Somehow the communication between the athletic department, the superintendent and the board was broken. Willy is not in favor of the eclipse rental ground issue. The hay fundraiser works, it just needs to be managed better.

c. Superintendent's Report

- As part of the Superintendent Report, Mr. Richins asked that the Wellness Policy be discussed and approved. Board agreed.

Lisa Ward explained that the Wellness Policy is required by the Federal Government. The committee has worked hard to update the policy from what the district had. Lisa explained that there will be a nutrition break at the high school after 1st hour, and the high school lunch break will be 5 minutes longer. Tanis wondered who would monitor all the different requirements. Lisa explained that the teachers will be involved in the process. There was concern with the board about the birthday party treats restriction. Lisa said that the state has granted up to 10 exceptions a year. This will allow some flexibility where parties are involved. Tanis asked Lisa to make some revisions to the policy wording explaining the exceptions allowed.

- Mr. Richins asked Larry Soderquist to update the board on all the maintenance and construction. Larry explained that they are coming along well. Many projects are in process and on schedule. Bruce Smith suggested using a low-e-gloss film in the windows of the upstairs classroom. Mr. Haroldsen had talked to him about this idea.
- The 2017-18 year preparations are in progress. Mr. Richins is concerned that the enrollment in some of the classes at the Terreton Elementary are getting large. He asked the board to think about and consider changing the free enrollment between Hamer and Terreton. Bruce would like to have a discussion on closing Hamer. He feels that they need to look at the whole picture. This item needs to be added to the August 7 work meeting.
- Mr. Richins presented a proposal to have Anita Mason contracted to clean the New Gym. This would include regular day cleaning and before and after games. Anita quoted \$16,000/year to do this. Mr. Richins asked the board to think about it and will put it on the agenda for the August 7 work meeting.
- Mr. Richins reminded the board of the parade on August 10th.

VII. PROPOSALS:

a. Eclipse Issues

The athletic director and football coach put the idea together as a fundraiser to rent out the school grounds and have the New gym bathrooms open during the eclipse time. The school board declined the fundraiser and told Mr. Richins to take it off the school's website immediately. If any rentals have been made, the money is to be returned.

b. Pre-school/Kindergarten Busing

Erica Hutchings, representing the parents in Monteviu, asked that a school bus be provided for the pre-school and kindergarten age students to and from school. She explained their proposal at how and where the students would be picked up. There would be stops along the Monteviu Highway. The question was asked if there are any state laws as to the ages that children can be bused. Mike Pincock said that he was told that if a child is old enough to go to school they are old enough to ride the bus. Mike prepared an information sheet and presented it to the board on having a mid-day route. See report attached.

The parents are concerned for the safety. Car pulling is dangerous because they are filling their vehicles beyond the seatbelt allowance. Cody Telford said that the state department told her that they will refund funds after the district pays for the 1st year of busing pre-school/ K students only.

Burt Allen made motion to move Pre-school/K to the action agenda.

Mr. Richins suggested that the board might need more answers to make an educated decision. Angela Ricks asked if the students from out-of-district brings in money for the school. Mr. Richins explained that enrollment brings in money to the district. However, the pre-school is not mandatory and is offered for special needs children first. Virginia Montalvon said that there are Hispanic children to consider also. She was an aide on the pre-school bus in years past and it is very difficult to keep the little ones orderly on the school bus.

Burt Allen withdrew his motion.

Instead, he asked that the August 7th meeting be a Work/Special Meeting to allow this topic to be discussed and voted upon. Mike, Mr. Richins and the Monteviu parents will meet ahead of the August 7 meeting to have all information in order to present to the board.

VIII. ACTION AGENDA:

- a. Approve Fees for 2017-2018 School Year.

Bruce Smith made motion to table item a. Tanis Cherry seconded. All in favor- Passed

- b. Approve District/Board Members to sign checks.

Tanis Cherry made motion to remove Ryan Ashcraft from the check signature card and add Nedra Perkins. Nedra Perkins seconded. All in favor- Passed

- c. Approve pouring cement for repair projects
Larry explained the needs.

Burt Allen made motion to approve the purchase of cement needs. Bruce Smith seconded. All in favor- Passed.

d. Wellness Policy

Nedra Perkins made motion to approve the Wellness Policy, allowing future revisions. Tanis Cherry seconded. All in favor- Passed

e. Approve 404.1.4 and 408.1.4.4
Per Diem revisions

Burt Allen made motion to approve the revisions of policies 404.1.4 and 408.1.4.4. Tanis Cherry seconded. All in favor- Passed

f. Approve policy 405.5
Teacher salary schedule to follow the career ladder.

Burt Allen made motion to approve policy 405.5. Tanis Cherry seconded. All in favor- Passed.

g. Anderson Julian Hall
Legal settlement

Nedra Perkins made motion to approve the settlement between the FCC, the State of Idaho and this school district, as well as other Idaho school districts of the pending USAC Claims. This settlement appears to be in the District's best interest and helps insure the District's continued access to the E-Rate Program for the District. Burt Allen seconded. All in favor _ Passed

h. Approve to request Alternative Authorization and declare a need in the district for the following: Michelle Barnett- JH Math, David Gemar- Counselor, Paiten Morton- Elementary teacher, RonaLee Flansburg – Jr. High English teacher, Chester Packer- Jr High Science teacher, and Triston Rogers- HS Science teacher

Nedra Perkins made motion to approve the requesting Alternative Authorizations and Declare a need in the district for those listed. Burt Allen seconded. All in favor- Passed

XI. ADJOURNMENT

At 10:15 p.m., Bruce Smith made motion to adjourn. Burt Allen seconded. All in favor- Passed

XII. ANNOUNCEMENTS

- Superintendent/Administration Conference in Boise- Aug. 2-4, 2017
- Mud Lake Fair Parade- August 10, 2017
- Registration HS/Terreton K-8 – August 15-19, 2017
- First Football practice August 7, 2017
- VB/XC Practices August 11, 2017
- District Inservice Meeting 8:30 AM-Teachers First day- August 17, 2017
- Eclipse- August 21, 2017
- First day for Students- August 22, 2017

Clerk of the Board

Chairman of the Board

Date