

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, November 17, 2016**

BOARD MEMBERS: Ryan Ashcraft – Chairman
Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Tanis Cherry – Board Member

SUPERINTENDENT: Dwight Richins

BOARD SECRETARY: Mary Blackham

5:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

At 5:30 P.M. Mr. Bruce Smith moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mrs. Tanis Cherry seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Cherry (AYE), Mr. Schmitt (AYE). All were in favor, the motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Ryan Ashcraft, *Chairman*

At 6:25 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and begin Regular Board Meeting. Motion was seconded by Mr. Burt Allen. All were in favor, the motion passes.

7:30 P.M. Regular Board Meeting

I. CALL TO ORDER

In Attendance: Ryan Ashcraft, Bruce Smith, Willy Schmitt, Tanis Cherry, Burt Allen, Dwight Richins, Mary Blackham, Cody Telford, Larry Soderquist, Tammy Maughan, Mike Pincock, Annie Dalling, Mikki Williams, Nyla Linger, Crystal Twitchell, Mitchell Bitter, Lindsey Bitter, Clarynn Shuldberg, Cara Shuldbegr, Jonathan Shuldberg, Mindy Raymond, Kirk Jacobs, Kelsy Falter, Heather Shuldberg, Stanley Shuldberg, Jairo Orellana, Kimery Capell, Janson Capell, Nannette Hall, Kaid Hall, Will Ricks, Jeremy Shaffer, Cheree Richins, Ellen White, Harry McNiven, Candie Reyes, Mark Reysye, Janice Wilcox, Justin Engberson, Amy Engberson, Jill Owen, Dan Owen, Cosette Ashcraft, Neil Wood, Erin Wood, Angela Taylor, Valerie Young, Teri Tomlinson, Mariah Petersen, Cheryl Bird, Don Bird, Brittni Mecham, Kathy Ivie, Kaelyn Wilding, Brianna Tuckett, Lee Burtensahw, Chad Holdaway, Ken Hall, Carol Hall, Julz Kimbro, Raquel Torgerson, Kristie Scott, Amanda Erickson, Andrew Scott, Val Sawicki, Mark Sawicki, David Spencer, Kevin Carpenter, Makell Carpenter.

II. OPENING CEREMONIES

- a. Welcome to Visitors: Ryan Ashcraft
- b. Pledge-of-Allegiance: Tanis Cherry
- c. Prayer: By Invitation: Bruce Smith

III. ADOPTION OF THE AGENDA

Mr. Willy Schmitt made a motion and Mr. Bruce Smith seconded to amend the agenda section VI to add a presentation by Kristi Scott. All in favor – motion passed.

Mr. Burt Allen made a motion to adopt the agenda with the above additions. Motion is seconded by Willy Schmitt. All were in favor, the motion passes.

IV. CONSENT AGENDA

- a. Special Board Meeting Minutes of October 26, 2016
- b. Board Meeting Minutes of October 13, 2016
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Burt Allen made a motion to adopt the consent agenda with the following corrections: Section VIb2, the amount to be changed to \$300,000.00. Motion is seconded by Mr. Willy Schmitt. All were in favor, the motion passes.

V. REPORT/INFORMATION

A. Patron Input: Mr. Ryan Ashcraft asked that the public wait until after the presentations by Mr. Kearns and Mrs. Kristie Scott to be heard.

B. Board Member Input:

1. Mr. Bruce Smith reported on the ISBA convention. He told of a class on tobacco and vaping.
2. Mr. Willy Schmitt thanked the public for all the support he and his family received at the death of his brother.
3. Mr. Burt Allen thanked the public for passing the Levy
4. Mrs. Tanis Cherry talked about how helpful and informative the ISBA Conference was.
5. Mr. Ryan Ashcraft explained that the full board, business manager and district secretary were in attendance at the ISBA Conference.

C. Superintendent's Report

1. Ryan taught a class at the ISBA Conference and did a good job.
2. The PD trainings for the teachers were- Journeys taught about Special Need Children and ways they can help, and the SRO taught about safety.
3. YEA- Youth Endowment Fund is a mutual fund that the district can deposit to. Mr. Richins presented a packet explaining the process. At this time, WJ is 23% vested. To be fully vested it would take \$19,000. The fund is used for state activities.
4. The district needs to have a planning committee for the funding bond that will run out in 3 years.

VI. PROPOSALS/DISCUSSION:

A. 4 Day School Week

1. Power point presentation on the 4-day school week given by Snake River Superintendent Mr. David Kearns.
2. Power point presentation on the 4-day school week by High School Teacher Mrs. Kristie Scott.
3. Questions and input were heard from Cody Telford, Andy Scott, Julz Kimbro, Amanda Erickson, Kimery Capell, Mikki Williams, Mindy Raymond, Jill Owen and letter read by Ryan Ashcraft from Jimi Burtenshaw.
4. Mr. Ryan Ashcraft asked public to fill out a survey. The board is hoping to be ready to have board input by the December board meeting.

B. High School Policy Handbook

1. The board began going through the handbook page by page.

Mr. Burt Allen motioned to move the handbook revision to the December meeting, with Mrs. Tanis Cherry and Mr. McDonald to correct grammar, spelling, etc. prior to the December meeting. Mr. Willy Schmitt seconded. All in favor – Passed

C. Harvest Break Survey

1. Mr. Gemar put together a survey asking High School students and teachers about what they did over harvest break. It showed that most of the students are working. Mrs. Tanis Cherry said that she was able to take it online multiple times.

Mr. Burt Allen motioned to ratify the levy results. Mr. Willy Schmitt seconded. All I favor- Passed

- D. Mr. Richins explained the need to have the boiler repaired at the Elementary School.

Mr. Willy Schmitt motioned to fix the boiler and auger at the Terreton Elementary School. Mr. Bruce Smith seconded. All in favor – Passed

- E. Mr. Richins explained the proposed Leadership Premium Plan for year 2016-2017.

Mr. Burt Allen motioned to approve the Leadership Premium Plan for 2016-2017. Mrs. Tanis Cherry seconded All in favor- Passed

- F. Mr. Bruce Smith asked why the bathrooms aren't open during the football games instead of renting a portable bathroom. Board discussed and explained that the field facilities are used for more than just football games. It is a service to the public to have the portable bathrooms available.
- G. Board discussed incident at the new gym of a man falling at the South door. The doors were locked. Mr. Richins has talked with the staff about making sure that the doors are unlocked during activities.

At 9:55 p.m. Mr. Bruce Smith made a motion to move back into Executive session per code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mr. Burt Allen seconded the motion. Roll call vote: Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Tanis Cherry (AYE), Mr. Ryan Ashcraft (AYE), Mr. Willy Schmitt (AYE). All in favor- Passed

At 10:35 p.m. Mr. Bruce Smith motioned to leave Executive Session. Mrs. Tanis Cherry seconded. All in favor- Passed.

XI. ADJOURNMENT

At 10:37 Mr. Bruce Smith motioned to adjourn. Mr. Willy Schmitt seconded. All in favor- Passed

ANNOUNCEMENTS

- Regular School Board Meeting Dec. 8, 2016
- Thanksgiving Nov. 24, 2016. School out from Nov. 23-27
- End of 1st trimester December 1, 2016
- Teacher Workday- (No School)- Dec. 2,2016
- High School Music Program- Dec. 14, 2016 7:00 p.m.
- Terreton Elementary Christmas Program- Dec. 20, 2016 2:00 p.m.
- Hamer Christmas Program- Dec. 19, 2016 7:00 p.m.
- Christmas Break- Dec. 23, 2016 - Jan 2, 2017

Clerk of the Board

Chairman of the Board

Date

