

**West Jefferson School District #253
Terreton, Idaho 83450
Board Work Meeting Minutes
Monday, October 8, 2018**

BOARD MEMBERS: Tanis Cherry – Chairman
 Willy Schmitt – Vice Chairman
 Bruce Smith – Clerk
 Burt Allen – Treasurer
 Nedra Perkins – Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

**Board Work Meeting
8:00 AM**

In attendance: Willy Schmitt, Burt Allen, Tanis Cherry, Nedra Perkins, Dwight Richins, Mary Blackham, Patti Bingham, Scott Bond, Elizabeth Moss

Chairman Tanis Cherry called the meeting to order.

1. Auditor Report- Fiscal Year 2017-2018

Scott Bond explained the audit procedure and findings to the board.

- a. Student Activity Fund needs to follow policy.
- b. Need to add new fixed assets into the Inventory and take off the old ones.
- c. Financial Statements are clean.
- d. Internal Controls are working well.
- e. District has 2 ½ months in reserve.
- f. The bond debt will retire in 2021.
- g. The School District is in a healthy place.
- h. Large fund raisers funds should run through the district account.

The board members thanked both Patti and Mr. Richins for their work in staying within budget and keeping the district running so well.

2. ISBA Training

Krissy Lamont and David Brinkman from ISBA conducted training with the board.

ANNOUNCEMENTS

- October 18, 2018 Board Meeting. Executive Session – 5:00 pm, Regular Meeting 6:00
- Supplemental Levy – November 6, 2018

Clerk of the Board

Chairman of the Board

Date