

**West Jefferson School District #253  
Terreton, Idaho 83450  
Board Meeting Minutes  
Thursday, September 21, 2017**

BOARD MEMBERS:           Tanis Cherry – Chairman  
                                  Willy Schmitt – Vice Chairman  
                                  Bruce Smith – Clerk  
                                  Burt Allen – Treasurer  
                                  Nedra Perkins- Board Member

SUPERINTENDENT:         Dwight Richins

BUSINESS MANAGER:      Patti Bingham

**6:30 P.M. Executive Session**

- I.   Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and Idaho Code 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student.
- II.   Early Graduation Requests- Mr. McDonald

**At 6:30 P.M. Mr. Bruce Smith moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and Idaho Code 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. Mrs. Nedra Perkins seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), Mrs. Perkins (AYE), All in favor, motion passes.**

I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and Idaho Code 74-206(b): To consider the

evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student.

II. Early Graduation Requests.

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*Tanis Cherry- Chairman*

**At 7:30 P.M. Mrs. Nedra Perkins made motion to adjourn executive session and begin Regular Board Meeting. Mr. Burt Allen seconded the motion. All in favor, motion passes.**

**Regular Board Meeting  
7:30 p.m.**

**In attendance:** Willy Schmitt, Burt Allen, Bruce Smith, Tanis Cherry, Nedra Perkins, Dwight Richins, Sheriff Anderson, Brandy Ward, Alicia Ward, Don Bird, Cassie Mays, JoAnna Mays, Brian Mays, Hyrum Richins, Cheree Richins, Cheryl Bird, David McDonald, Patti Bingham, Jeff Haroldsen, Scott Bond, Mary Blackham

I. CALL TO ORDER- Tanis Cherry

II. OPENING CEREMONIES

- a. Welcome to Visitors: Tanis Cherry
- b. Pledge-of-Allegiance: Willy Schmitt
- c. Prayer: By Invitation: Burt Allen

III. ADOPTION OF THE AGENDA

Additions: Va: FFA

VIe: Letter from Kassandra Robertson

**Mr. Willy Schmitt made motion to adopt the agenda with the above additions. Mrs. Nedra Perkins seconded the motion. All in favor - Passed**

IV. CONSENT AGENDA

Nedra Perkins asked what different grants the district has are used for. Mr. Richins answered her questions. Nedra requested a copy of the Hay Fund Raiser budget from last year and the projected goals for this year.

Bruce Smith asked about the Plant Facility Fund. He wondered if the budget for maintenance was sufficient. Bruce asked if those that donate to the hay fund raiser could designate what their donation is spent on. Mr. Richins answered telling him that the donator would have to talk with the athletic director.

**Mr. Burt Allen made motion to approve the Consent Agenda. Mr. Bruce Smith seconded. All in favor- Passed**

V. REPORT/INFORMATION AGENDA

a. Patron Input

Hyrum Richins and Cassie Mays read a letter to the board requesting 6 excused absences to attend the National FFA Convention. They will be riding on a bus with the students from Mackay. Mackay will provide the chaperones. Mr. Don Bird told the board that this would be a great experience for Cassie and Hyrum.

They are officers in the FFA Chapter and will learn leadership skills that they can bring back to West Jefferson.

**Mr. Burt Allen made motion to move the FFA trip to the Action Agenda VIId. Mr. Willy Schmitt seconded. All in favor Passed.**

Tanis Cherry told Cassie and Hyrum that the board was very impressed with their letter and presentation. Mr. Bird told the board that this year is the 50<sup>th</sup> anniversary for the WJ FFA chapter. There will be a celebration on March 31<sup>st</sup>.

b. Board Member Input:

- Tanis Cherry welcomed Sheriff Anderson. Bruce Smith said that his grandchildren speak highly of Officer Keller. Sheriff told the board about the event of walking in high heels for domestic violence. The rate for the SRO stayed the same as last year.
- Bruce Smith thanked Mr. Richins for the informative letter this month. Bruce proposed that the board do something more than a ham, possibly a gift card, for the Christmas gift from the district to all employees.
- Burt Allen said that in watching his daughter attend college in education has made him realize that it takes a lot of work and dedication to become a teacher. He appreciates the teachers and employees.
- Nedra Perkins commented on the high school handbook. It is very well done with good information for both the students and parents.
- Willy Schmitt said that the Hay fund raiser brought in 150-200 bales. The hay farmers have been very generous He wondered if it could possibly go to purchase volley ball nets.
- Tanis Cherry told the board that from the comments she has heard, the Montevue bus is going well. Cody Telford has the little ones under control. Tanis wondered if the district has a policy regarding taking a bus for cheerleaders to attend the away games. A parent is concerned and has talked with Tanis about it.

Tanis attended the Regional meeting held on September 20 in Rigby. There was a discussion about the over-crowding in the Jefferson District. A suggestion to help control the over-crowding is to have the Roberts students attend the West Jefferson District. Tanis also told the board about some of the resolutions for the state regarding public education.

Tanis enjoyed the homecoming olympics assembly.

c. Superintendents Report

- The maintenance projects are coming along nicely. The maintenance personnel work hard.

- The crow's nest is ready for inspection by the county. When the county signs off on it, it can be used. Mr. Richins suggested that the bottom of the crow's nest be enclosed and used for storage.
- Monday is an in-service day for teachers. Each school will be meeting on their own. Lunch will be provided.
- Mr. Richins thanked Willy Schmitt for his part in getting the hay fundraiser going this year. Tanis Cherry suggested that next year, the students do the calling.

## VI. PROPOSALS AND DISCUSSION

- a. Mr. McDonald gave the board a hand-out outlining events taking place at the high school. He reported on Homecoming, Senior Projects, and using the Four Pillars to set future goals.
- b. Mr. Haroldsen reported that the elementary and junior high schools are doing well. He appreciates the help that he has received from Mr. Richins. He told the board about some of the successes: switching the order of lunch recess to play then eat, offering an orchestra class for grades 4-12, changing the jr. high schedule to the high school schedule, and having a commons room for the jr. high students during the lunch break. Mr. Haroldsen is currently negotiating with school districts close by to share the costs of assemblies. The PTO is doing a fabulous job. He appreciates their help and support of the school.
- c. Mr. Scott Bond presented a letter to the board in regards to the 2016-2017 audit report. No funds are in the deficit. The district is healthy. Bruce Smith asked him about saving money. Mr. Bond recommended to move money into a separate account when saving for a capital project.
- d. Mr. Richins asked board members who would be attending the convention. Willy Schmitt, Nedra Perkins, Burt Allen and Mary Blackham will be going to the ISBA Convention on November 7-10.
- e. Cassandra Robertson has requested to transfer funds in the Home Ec fund to the FCCLA fund. She is in the process of building the FCCLA chapter..

**Mr. Bruce Smith made motion to move FCCLA funds to the Action Agenda VIIe. Mr. Burt Allen seconded. All in favor- passed**

## VII. ACTION AGENDA

- a. Accept 2016-2017 Audit Report

**Mr. Bruce Smith made motion to accept the audit report 2016-2017. Mr. Willy Schmitt seconded. All in favor- Passed**

- b. Leadership Premium 2017-2018

**Mr. Burt Allen made motion to approve the Leadership premium 2017-2018. Mr. Bruce Smith seconded. All in favor- passed**

c. Continuous Improvement Plan

Mr. Richins explained that the CIP is a work in progress, but is completed enough that the board could approve it.

**Mr. Willy Schmitt made motion to approve the Continuous Improvement Plan with the understanding that the committee will continue to work on it. Mrs. Nedra Perkins seconded. All in favor- passed**

d. FFA

The board discussed the trip. All agreed that the two students going should be given the 6 excused absences. Board wondered about supplementing the cost to the students to attend.

**Mr. Willy Schmitt made motion to approve the 6 excused absences for Cassie May and Hyrum Richins to attend the FFA National Convention, and to supplement their costs by \$250 each. Mr. Bruce Smith seconded. Roll call vote- Willy Schmitt- Aye, Burt Allen- Aye, Bruce Smith- Aye, Nedra Perkins- Nay. Motion passes.**

e. FCCLA funds

**Mr. Bruce Smith made motion to approve transferring the Home Ec. Funds to the FCCLA account. Mr. Burt Allen seconded. All in favor- passed**

VIII. ADJOURNMENT

Board set next work meeting on October 9, 2017 8:30 am

Discussion items will be- Strategic Plan, Christmas gift ideas, Hamer, and future Facilities Projects.

**At 10:26 p.m., Mr. Bruce Smith made motion to adjourn. Mr. Burt Allen seconded the motion. All in favor- Passed**

XI. ANNOUNCEMENTS

- Harvest Break September 23 – October 8, 2017
- Teacher In-service September 25, 2017
- Regular Board Meeting October 19, 2017 Executive 6:30 pm, 7:30 Regular Board Meeting

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*