

## **DEN Pre-K Teacher's-Aide Paraprofessional**

Classification: Classified

Terms of Employment: 27-29 hours/week.

FLSA Status: Exempt

This is an hourly position based on the qualified person's currently hourly rate on Salary Schedule 1, Teacher's-Aide, Range 10 of Appendix A of the Negotiated Agreement between the WPCSSO and the WPCSD.

### **Position Summary**

The teacher's-aide paraprofessional will work with students as assigned and assist the teacher in implementation of daily instruction and behavioral management as assigned by the teacher. This person will report directly to the school site administrator. The teacher's aide paraprofessional will also provide some independent instructional services with limited supervision.

### **Essential Duties and Responsibilities**

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented. The paraprofessional will assist and support the leader teacher in duties as assigned including:

1. Administer appropriate instruction and interventions aligned with the Nevada Academic Content Standards and/or the students' Individual Education Plan (IEP) goals.
2. Ensure the opportunity for all students to learn in a supportive environment.
3. Create and maintain a positive, orderly, and academically focused learning condition in the instructional environment.
4. Provide tutorial help to students following lessons prescribed by the teacher and reinforce material and skills using a variety of methods as directed by certified staff.
5. Follow classroom management/discipline plans ensuring safety at all times.
6. Ensure assessment regulations and guidelines are followed at all times.
7. Develop a classroom climate that promotes positive learning conditions.
8. Work professionally with teacher, administrators, staff, parents, and community.
10. Develop and implement mini lessons with feedback from the teacher.
11. Participate in other job-related duties and activities related to the position as assigned.

### **Requirements**

In addition to those of a regular paraprofessional, a Nevada substitute license is preferred but not required.

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.

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