

Chief District Nurse

Classification: Administrative

Terms of Employment: 11 Months

This is a salaried position assigned to the [Administrators' Salary Schedule](#)

The Chief District Nurse reports to the superintendent

Desired Qualifications

1. Bachelor of Science in Nursing
2. Registered Nurse for State of Nevada
3. Certified Nursing Assistant Instructor
4. Nevada School Nurse Certification
5. CPR instructor

School District Nurse Responsibilities

1. Oversee health of all students in district
2. Ensure student immunization records comply with state requirements
3. Write/implements health care plans for students with health issues
4. Attend IEP sessions for health impaired students
5. Oversee diabetic students
6. Oversee LPN at DEN
7. Maintain AEDs throughout district
8. Train staff: seizures, diabetes, epi-pens or other health issues students may have
9. Maintain epi-pens throughout district
10. Conduct screenings required by state: hearing, vision (K,4,7,10 grades), scoliosis (7)
11. Conduct other types of screenings as requested by teachers
12. Communicate with staff, administrators, families of students with health issues
13. Communicate with physicians
14. On call throughout district for emergencies or health questions staff may have
15. Available to staff for questions regarding their health
16. Teach CPR to coaches/interested staff
17. Available to teach health related topics to students at teacher request

White Pine High School Staff Duties

1. Teach Nursing Assistant class one period per day
2. Arrange clinical times for above classes/communicating with hospital staff/admin
3. Attend staff meetings/professional development weekly
4. Participate in science team meetings weekly

Application and Closing Date

All persons interested in this position must submit a letter of interest and a completed application at the District Office, 1135 Avenue C, Ely, NV. Applications will be accepted until the position is filled. Application form is available online at the district website:

www.whitepine.k12.nv.us

Application materials will be reviewed to determine those who possess the most appropriate qualifications. Applicants selected for interview will be notified of the schedule. The successful applicant will be determined by the evaluation of experience and education and ability to meet qualifications.