

## **WPHS Secondary English Teacher**

**Classification:** Certified

Terms of Employment: 9/12 Months

FLSA Status: Exempt

This is a salaried position assigned to the Licensed Employee Salary Schedule.

Secondary English Teacher reports to the building principal.

### **Position Summary**

The teacher will implement into daily instruction appropriate educational curriculum based on Nevada Academic Content Standards, site curriculum, and course syllabi. The teacher will create and maintain an educational atmosphere that encourages rigorous and effective student learning and supports school and district programs and goals. The teacher will be expected to adhere to WPCSD policies and procedures and will report directly to the school site administrator.

### **Essential Duties and Responsibilities**

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Administer appropriate district curriculum which is aligned with the Nevada Academic Content Standards.
2. Ensure the opportunity for all students to achieve rigorous content and thinking standards in a supportive environment.
3. Create and maintain a positive, orderly, and academically focused learning condition in the instructional environment.
4. Develop and implement the Components of an Effective English Lesson using research based practices, high leverage instructional strategies (NEPF), and school driven initiatives for excellent instruction.
5. Analyze student progress and provide appropriate intervention.
6. Provide a classroom management/discipline plan ensuring safety at all times.
7. Ensure assessment regulations and guidelines are followed at all times.
8. Develop a classroom climate that promotes positive learning conditions.
9. Work professionally with administrators, staff, parents, and community.
10. Integrate technology into the instructional program.
11. Participate in other job-related duties and activities related to the position as assigned.

### **Position Expectations**

1. Demonstrate knowledge, skill, and ability to provide instruction in a secondary classroom (to be assessed using NEPF).
2. Work cooperatively with students, parents, peers, administration, and community members.
3. Guide the learning process toward achievement of curriculum goals.
4. Establish and communicate clear objectives for all lessons, units, and projects.

#### **BOARD OF SCHOOL TRUSTEES**

*Shella Nicholes, Chair • Angela McVicars, Vice Chair • Candice Campeau, Clerk*  
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**White Pine County School District**  
**1135 Avenue C Ely, Nevada 89301 (775) 289-4851 FAX (775) 289-3999**

5. Employ a variety of proven instructional techniques and strategies aligned with instructional objectives, in order to meet the needs of all students.
6. Participate as an active and contributing member in collaborative teams with other faculty and staff.
7. Maintain accurate and complete records as required by law and district policy.
8. Maintain and improve professional competence.
9. Communicate effectively both written and orally.
10. Develop assessments following guidelines established for our standards-referenced grading system (i.e. including type 1, type 2, and type 3 questions).
11. Adhere to and exemplify the WPCSD and WPHS mission, vision, values, and goals.
12. Perform other job-related duties as assigned by principal.

**Position Requirements**

**Education and Training:**

1. Bachelor's degree from an accredited college or university.

**Licenses and Certifications:**

2. Nevada teaching license issued by the Nevada Department of Education.
3. Certified or able to attain certification in relevant subject area.

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.

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