

## **WPMS Instructional Coach for Middle Schools--Digital Learning Environment**

Classification: Certified

Terms of Employment: 11 Months (225 days)

FLSA Status: Exempt

The Instructional Coach reports to the WPMS Principal.

The Instructional Coach is funded through the competitive grant process (Nevada Ready 21) and is a one year position. The grant and position may or may not be available next year.

Position is primarily responsible for coaching instructional staff to integrate technology competently and consistently. This involves the knowledge and exercise of observation, training, the pedagogy of integration, and content delivery of diverse digital tools for adult learners. Position is also responsible for facilitating school-based conversations around student achievement data for the purposes of instructional improvement in classrooms. Position functions under the direction of the middle school building principals for the duration of this grant funded position.

### **Skills, Knowledge and Abilities**

SKILLS are required to perform multiple, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating a variety of technology in an instructional setting; proficiency in a Google based environment; and the ability to work collaboratively with others maintaining relationships, instructional design skills; and problem solving.

KNOWLEDGE is required to perform advanced math; review and interpret highly technical information, write technical materials that support teacher learning, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Teach Learning Management System of CANVAS, Google management, TPAK, SAMR, and ISTE Standards and Blended Learning Digital Models. Tie teacher growth in the NEPF to Nevada Ready 21 objectives.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances coaching teachers in using digital tools to improve instruction; work with data utilizing defined but different processes to capture the impact of coaching on teacher effectiveness and student achievement. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; and working as part of a team.

### **Essential Duties**

§ Collaborates with school-level instructional staff for instructional planning, digital co-teaching, and modeling strategies for effectively integrating technology into teaching and learning.

§ Collaborates with instructional supervisors and other division staff on curriculum development for technology integration.

§ Identifies technology integration competencies among instructional staff, in collaboration with school administrators, and delivers appropriate coaching, training, and resources to support professional growth of adult learners.

### **BOARD OF SCHOOL TRUSTEES**

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**White Pine County School District**  
**1135 Avenue C Ely, Nevada 89301 (775) 289-4851 FAX (775) 289-3999**

- § Researches new technology integration techniques and resources and disseminates to instructional staff.
- § Maintains a current knowledge of effective instructional and coaching pedagogies.
- § Collaborates with school- and division-level instructional staff and administrators to use available data to analyze student achievement.
- § Facilitates conversations that bridge data analysis to instructional planning and improvement
- § Utilize TP ACK, SAMR, ISTE standards and other developed tools to bring about meaningful change for all students in all classes.
- § Provides professional development in the various elements of the NV Ready 21 grant including but not limited to Google tools and teacher console, CANVAS – LMS, NC Lab, 3-D Printing, Beyond Blended Learning with the unique elements of WPMS’s digital direction that include pace, path and choice for students.
- § Prepares documentation (e.g. user guides, recommendations, lesson plans, reports, instructions, memos, etc.) for the purpose of documenting activities, providing written reference and/or conveying information.
- § Researches instructional technology related student achievement technology for the purpose of making recommendations and assisting
- § Participate in state-wide coaching professional development.
- § Facilitate Professional Goal development with teachers tied to NV Ready 21, NEPF and teacher identified growth areas.

**Required Qualifications**

- § Bachelor’s Degree
- § Experience teaching adults (Andragogy)
- § Expertise in technology and use of digital tools in a 1:world environment
- § Knowledge of Blended Learning
- § Excellent writing and communication skills
- § Teaching License

**Preferred Qualifications**

- § Master’s Degree
- § Teacher Evaluation & Coaching Experience
- § Technical and teaching background working with digital tools in the middle school environment
- § Teaching and Administrative License

Salary: Determined by the Superintendent based on skills, experience and value-add to the district  
Work Days: As mutually agreed upon with the Superintendent

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