Hello Wolcott Summer Studies Families—

Just a few reminders as we prepare to start WSSP 2018... dates are Wednesday, June 27- Tuesday July 31. 8am to 12:15pm

<u>Schedules</u> will be emailed to the address that was provided on your registration forms— check spam/junk folders. The email will come from kmurphy@wolcottps.org. They are sent in batches— we cannot send them all at the same time (please be patient as we complete this process). Please be sure your child has their schedule with them EVERYDAY.

We are excited to have over 580 students enrolled! We can not accommodate changes to schedules (unless we made an error). We do our best to get students into the classes they chose.

<u>Drop off in the morning</u>... students can begin getting dropped off at 7:45am (that is when staff will be on duty). Students entering Grades 1-8 will meet in the gym on the first day. All teachers will be there to meet classes. Parents should drop off quickly to avoid congestion in the parking lot and gym. Classes will depart the gym at 8:10. Less busy times to drop off are closer to 7:45 and just after 8am.

Students in the Getting Ready for K classes (3 sections Kane, Murphy and Vaivoda) will use the back, "teacher" entrance/ exit. All students in this program will be signed in and out at that door. Parents may choose to drop off or walk their children to the classroom (classroom doors will not open until 8am). Older siblings can be dropped off at this door as well but they should proceed to the gym area, if it is before 8am.

<u>Pick up in the afternoon</u>... students will begin getting dismissed at 12:00– entering grades 1-8 will come outside the gym doors in waves from 12-12:10. Students will be lined up alphabetically according to last name. Letters will be drawn on the sidewalk (weather permitting) to aid in finding your child. Please be patient as we have close to 400 students to dismiss— consider coming at 12 or just after 12:15 to avoid to busiest times.

Students in the Getting Ready for K program will be brought to the back, "teacher's" door at 12pm. Students will need to be signed out with a staff member. Older siblings can also be picked up at this door— please make arrangements with your child to meet you here (we will no longer be allowing K students to go to the gym area at dismissal).

We will have a lane just for <u>curbside pick up and drop off</u> in the parking lot. Please drive slowly and obey the staff on duty. We can easily empty and fill up to 10 cars at a time this way. The driveway closest to the gym will be closed to vehicles during Summer Studies hours.

<u>All doors to WHS will be secured at 8:10am each day.</u> Please use the gym lobby entrance to gain access to WSSP. We will have a staff person stationed at the door at all times. You will be asked to sign in and be issued a Visitor badge upon arrival.

If you have any questions, concerns or comments— please email me at stedesco@wolcottps.org. This is the easiest way to contact me, as I am not often in the office (up until 6/22 Alcott 203-879-8160 or after 6/27 WHS 203-879-8171). Even if your email simply requests a call back— include your name, number and the best time to call. I check email throughout the day, night and weekend and will respond ASAP.

Sara Tedesco WSSP Director