

POSITION: SCHOOL PSYCHOLOGIST

QUALIFICATIONS:

- Valid School Psychologist Certificate issued by the Pa. Department of Education;
- A minimum of five (5) years successful experience as a Psychologist.

REPORTS TO: Building Principals/ Superintendent

JOB GOAL: The School Psychologist shall be responsible for consulting and cooperating with Wyoming Area Administrators, Supervisors and Staff in their efforts to provide appropriate education programming. The School Psychologist shall assist the Wyoming Area Community in the development, maintenance, modification and implementation of the District's educational philosophy, goals and objectives.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Provide consultation to special education teachers to try to enhance the educational progress of exceptional children and to improve their social and emotional adjustment;
- Assist in the interpretation and implementation of directives from the Department of Education;
- Serve as a resource person for school district personnel regarding learning problems of children and their social and emotional adjustments;
- Assist counselors in following appropriate referral procedures to request the multidisciplinary evaluation of the child;
- Act as a chairperson or co-chairperson for multi-disciplinary teams whose function it is to evaluate children who are eligible/exceptional or thought to be eligible/exceptional;
- Review all data collected in the multidisciplinary team evaluation;
- Serve as a resource to regular education personnel regarding educational adaptations necessary to maintain students in regular classroom environments;

- **Monitor and evaluate the educational progress and social and emotional adjustment of children enrolled in special education programs, as well as provide consultation to special education teachers to try to enhance the educational progress of exceptional children and to improve their social and emotional adjustment;**
- **Assist parents in their development of appropriate parenting skills and provide guidance and explain diagnostic data to parents in their efforts to help their child/children's educational progress, social and emotional adjustment;**
- **Consult with community agencies to help in the education of or the social and emotional adjustment of children when indicated;**
- **Cooperate with agencies in sharing information for the development of effective delivery systems;**
- **Investigate and review assessment instruments based on most current research;**
- **Administer and interpret appropriate battery which provides data regarding the cognitive, educational and social and well-being of the child;**
- **Provide necessary testing consultations, etc.;**
- **Keep abreast of new developments in the field;**
- **Maintain a professional attitude regarding association with other professional and non-professional personnel to safeguard the confidentiality of material and information in his/her possession;**
- **Attend all Staff and Committee Meetings as directed by the Building Principal(s) and/ Superintendent;**
- **Submit a monthly report of all activities to the Building Principal(s) and the Superintendent;**
- **Update Handbook(s) annually;**
- **Participate in the development of Individual Education Programs for Children when indicated;**
- **Assist in the preparation of "Notices of Recommended Assignments" when indicated (Permission Slips for Placement in Special Education);**

- **Prepare and submit summary reports of results of the psychological evaluation(s) in a manner and style that can be understood by parents and teachers of the child, with the help of interpretation and explanation by the Psychologist when necessary;**
- **If a child is exceptional, collect all completed forms necessary for placement in special programs and disseminate to the appropriate instructional advisor(s) (MDT – parents must be included);**
- **Assist principals, counselors and parents with students-at-risk (i.e. dropouts, drugs, truancy, etc.);**
- **Direct sessions with students and staff in the event of a crisis (i.e. a death or violent act);**
- **Performs other duties as may be assigned by the Superintendent.**

TERMS OF EMPLOYMENT:

- **Twelve month full time employee. Salary in accordance with the current Act 93 Contract.**

EVALUATION:

- **The Superintendent will evaluate performance annually.**

09/06/2019