

MARSHALL COUNTY SCHOOL SYSTEM

Administrative Procedures

4.12

Effective Date: 09/17/18

Revised Date:

**Section: *Instructional Services***

**Subject: *Homebound***

**Related Policy: 4.206 Homebound Instruction**

**I. DEFINITIONS**

**II. PROCEDURES**

1. The student must be present at the designated site, as determined by the homebound supervisor, for instruction. The homebound program adheres to the school board's policy on attendance. All absences are reported to the school, and the student must provide legal/medical documentation of absences.
2. The parent/guardian or a responsible adult authorized by the parent/guardian **MUST** be present during the entire instructional period.
3. The student may not participate in or attend school-related extracurricular activities while enrolled in homebound instruction unless special permission is granted by the director of schools or his/her designee.
4. No student placed in the homebound program shall be actively engaged in employment, unless special permission is granted by the director or his/her designee. Such employment will result in the student's removal from the homebound program.
5. The homebound program follows the same grading policy adopted by the Marshall County School System.
6. Pregnant students in need of homebound instruction require a separate form which must be filled out in detail by the obstetrician. A pregnancy case is given homebound for a 6-week period after delivery. The obstetrician must state the delivery date on the form. Under extenuating circumstances involving medical complications as documented by the obstetrician, homebound services may begin prior to delivery.

**III. ATTACHMENTS**

Signature on File

*Jacob Sorrells, Director of Schools*