

MARSHALL COUNTY SCHOOL SYSTEM

Administrative Procedures

4.7R3

Effective Date: May 10, 2012

Revised Date: February 26, 2014 *Denotes Revision

March 20, 2014 **Denotes Revision

April 2, 2014 ***Denotes Revision

Section: Instructional Services

Subject: Promotion and Retention

Related Policy: 4.603

I. DEFINITIONS

II. PROCEDURES

Kindergarten

Promotion and retention of students in Kindergarten will be based on the following criteria:

Teacher's recommendation, judgment, evaluation

1. Daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment
4. Attendance

a. Reading

Mastery of grade level *standards will be documented by student work samples, anecdotal notes, performance on unit tests, running records and report card progress.

b. Mathematics

Mastery of grade level *standards will be documented by student work samples, anecdotal notes, performance on chapter tests, performance tasks and report card progress.

First Grade

Promotion and retention of students in first grade will be based on the following criteria:

Teacher's recommendation, judgment, evaluation

1. Daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment
4. Attendance

a. Reading/Language Arts

Mastery of grade level *standards will be documented by student work samples, anecdotal notes, performance on unit tests, running records and report card progress.

b. Mathematics

Mastery of grade level *standards will be documented by student work samples anecdotal notes, performance on chapter tests, performance tasks and report card progress.

Second Grade

Promotion and retention of students in second grade will be based on the following criteria:

Teacher's recommendation, judgment, evaluation

1. Daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment
4. Attendance
 - a. Reading
Mastery of grade level *standards will be documented by student work samples, anecdotal notes, performance on unit tests, running records and report card progress.
 - b. Mathematics
Mastery of grade level *standards will be documented by student work samples, anecdotal notes, performance on chapter tests, performance tasks and report card progress.

Third Grade

Promotion and retention of students in third grade will be based on the following criteria:

Teacher's recommendation, judgment, evaluation

1. Grades, daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment
4. Attendance
 - a. Reading/Language Arts
An end of the year passing grade average of 70% or higher on the student report card
 - b. Mathematics
An end of the year passing grade average of 70% or higher on the student report card
 - d. Science/Social Studies
An end of the year passing grade average of 70% or higher on the student report card

Fourth Grade

Promotion and retention of students in fourth grade will be based on the following criteria:

Teachers' recommendation, judgment, evaluation

1. Grades, daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment
4. Attendance
 - a. Reading/Language Arts
An end of the year passing grade average of 70% or higher on the student report card
 - b. Mathematics
An end of the year passing grade average of 70% or higher on the student report card
 - c. Science/Social Studies
An end of the year passing grade average of 70% or higher on the student report card

Fifth Grade

Promotion and retention of students in fifth grade will be based on the following criteria:

Teachers' recommendation, judgment, evaluation

1. Grades, daily work, basal programs, etc.
2. Student efforts
3. Maturity and social adjustment

4. Attendance

a. Reading/Language Arts

An end of the year average passing grade of 70% or higher on the student report card

b. Mathematics

An end of the year passing grade average of 70% or higher on the student report card

c. Science/Social Studies

An end of the year passing grade average of 70% or higher on the student report card

Sixth Grade

Promotion and retention of students in sixth grade will be based on the following criteria:

Teachers' recommendation, judgment, evaluation

1. Grades, daily work, basal programs, etc.

2. Student efforts

3. Maturity and social adjustment

4. Attendance

a. Reading/Language Arts

An end of the year average passing grade of 70% or higher on the student report card

b. Mathematics

An end of the year passing grade average of 70% or higher on the student report card

c. Science/Social Studies

An end of the year passing grade average of 70% or higher on the student report card

The final decision for promotion and retention is grades K-6 will be determined by the principal based on the criteria listed for each grade level.

7th and 8th Grade:

Students must pass all ***4 academic areas to be promoted.

Those students who fail to pass 2 areas are eligible for a summer program. If they master the standards at 70% or greater, they will receive credit and be promoted.

9th through 12th Grade:

**The following credits must be earned to be promoted to the next grade level:

- 6 credits earned to 10th grade
- 12 credits earned to 11th grade
- 18 credits earned to 12th grade (or have completed six semesters)

Administrators may make exceptions for transfer students in good standing.

Students must earn credits as outlined in the Marshall County Board of Education Graduation Policy.

All special education decisions are made by the IEP team.

III. ATTACHMENTS

Signature on File

Jacob Sorrells, Director of Schools