

**Dispute Resolution Process—Best Interest Determination**

**Student Information**

School System: \_\_\_\_\_ School of Origin: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Grade: \_\_\_\_\_

IDEA/504/EL? \_\_\_\_\_ Primary Contact (Title/Name/Number): \_\_\_\_\_

Emergency Phone Contact (Title/Name/Number): \_\_\_\_\_

The LEA Point of Contact and the DCS Point of Contact will notify the dispute resolution team members of their respective agencies within two school days of a referral. The dispute resolution team will meet within two school days of the notification. Meetings may take place in person or via phone, computer, etc.

DCS has agreed to provide transportation for a maximum of 10 school days during the best interest determination and during pending arrangements by the LEA for transportation. If the 10 school day limit has not been met, DCS will provide transportation to the school of origin until the time limit expires. The LEA will then provide transportation to the school of origin until the dispute is settled.

Team Members from DCS will include the DCS Director of Education, the DCS Point of Contact, DCS Central Office Consultant, the LEA Point of Contact, and other members selected by the LEA.

**I. LEA Concerns**

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**DCS Concerns**

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**III. Team's Final Decision:** Student will attend:  School of Zone  School of Origin

**IV. Comments/Special Conditions**

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**V. Team Members**

	<u>Signatures</u>	<u>Date</u>
DCS Director of Education	_____	_____
DCS Point of Contact	_____	_____
DCS Central Office Consultant	_____	_____
LEA Point of Contact	_____	_____
Other LEA Team Member	_____	_____
Other LEA Team Member	_____	_____

**Dispute Resolution Process—Transportation**

**Student Information**

School System: \_\_\_\_\_ School of Origin: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Grade: \_\_\_\_\_

IDEA/504/EL? \_\_\_\_\_ Primary Contact (Title/Name/Number): \_\_\_\_\_

Emergency Phone Contact (Title/Name/Number): \_\_\_\_\_

The LEA Point of Contact and the DCS Point of Contact will notify the dispute resolution team members of their respective agencies within two school days of a referral. The dispute resolution team will meet within two school days of the notification. Meetings may take place in person or via phone, computer, etc.

DCS has agreed to provide transportation for a maximum of 10 school days during the best interest determination and during pending arrangements by the LEA for transportation. If the 10 school day limit has not been met, DCS will provide transportation to the school of origin during the dispute resolution until the 10 school day time limit expires. The LEA will then provide transportation to the school of origin until the dispute is settled.

Team Members from DCS will include the DCS Director of Education, the DCS Point of Contact, DCS Central Office Consultant, the LEA Point of Contact, and other members selected by the LEA.

**I. LEA Concerns**

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**II. DCS Concerns**

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**III. Team's Final Decision**

Permanent transportation for the student to the school of origin will be provided in the following manner:

- The LEA will provide transportation.  DCS will provide transportation.  DCS and the LEA will both provide transportation.  
 Other: \_\_\_\_\_

Duration of time student will require transportation services: \_\_\_\_\_

If the LEA incurs additional costs they will be paid by:

- The LEA  DCS  The LEA and DCS will share costs.

**IV. Comments/Special Conditions**

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<b>V. Team Members</b>	<b>Signatures</b>	<b>Date</b>
DCS Director of Education	_____	_____
DCS Point of Contact	_____	_____
DCS Central Office Consultant	_____	_____
LEA Point of Contact	_____	_____
Other LEA Team Member	_____	_____
Other LEA Team Member	_____	_____