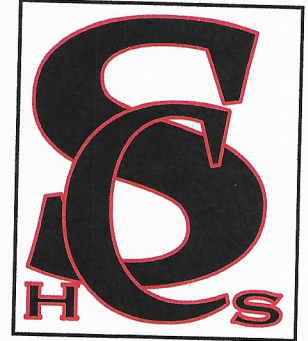


# SUMTER CENTRAL HIGH SCHOOL JAGUARS

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## \*Summer School\*

April 8, 2021

### Sumter Central High School Summer Credit Recovery Classes June 2021

Dear Parent/Guardian of \_\_\_\_\_.

Sumter Central High School is providing a Credit Recovery opportunity for students who need credit recovery. Current records indicate that your child may not be eligible for promotion. It is important for your child to attend in order to progress toward graduation/promotion.

**When: June 7 – July 15<sup>th</sup>, 2021**

**Time:** All classes will be open Monday – Thursday remotely online through ACCESS. School Facilitators will be available online Monday – Thursday from 8:00 am – 12 noon. Each student will need a computer/laptop to complete online work (laptops are available for checkout during registration). Your child must work online every day in order to receive credit for the class(es).

**Cost: \*\*\*Summer School Fees Are Waived\*\*\*.** Students are allowed to take 2 classes **ONLY**.

Our goal is to provide students with an opportunity to demonstrate competency in core content. It is possible that some students may be able to demonstrate the required skills necessary for promotion to the next grade by the end of summer, but attendance does not guarantee promotion.

In order for your child to participate in the Credit Recovery, please complete and return a completed registration form available at Sumter Central High School on **April 26<sup>th</sup>** until **June 4<sup>th</sup>** Monday-Friday from 8am-3pm. You may also follow the directions to register online at <http://sumtercentralhigh.al.schoolinsites.com/> or contact Dr. Tajii Nord [tnord@sumter.k12.al.us](mailto:tnord@sumter.k12.al.us) for further assistance.

Sincerely,

Dr. Tajii R. Nord, Assistant Principal

**"WE ARE SITUATED TO SUCCEED!"**

## **Sumter County Credit Recovery Program**

In accordance with the guidelines of the Alabama State Department of Education (ALSDE), the Sumter County School System will offer students who have received failing grades in courses required for graduation an opportunity to recover the lost credit through a standards based approach that will target specific knowledge and skill deficits instead of requiring the student to repeat the entire course. Such students must meet eligibility requirement to apply, and the Credit Recovery Program must be operated under the guidelines established by the ALSDE and the Sumter County Board of Education.

### **Student Eligibility, Admission, and Removal:**

- Students who earned a final grade between 40% -59% in a course are eligible for Credit Recovery. Alternatively, such a student can choose to repeat the course in its entirety during the next regular school term.
- Students may attempt to cover multiple credits, but one credit must be complete before attempting the next.
- The determination of how many courses a child may recover will be made based on the needs of the child. Special consideration should be given to graduating seniors.
- Students must complete the Credit Recovery Contract form. (See APPENDIX.) Parent/guardian and student signatures on the form signify agreement with the terms of Credit Recovery.
- The parent/guardian and student must participate in an interview with the counselor in order to review the program goals and requirements.
- Credit Recovery is not tied to regular seat hours, with the exception of students who have failed due to excessive absences.
- Early dismissal from Credit Recovery is not allowed. Excessive absences or tardies, disruptive behaviors, and/or abuse of technology privileges as outlined in the Acceptable Use and Internet Safety Policy will result in removal from Credit Recovery and no refund will be given.
- No refunds will be given for any reason once the contract is signed.

### **Instruction:**

Any student failing one or more core courses in grades 9-12 may apply for admission to the Credit Recovery program. Credit Recovery coursework and assessments will be provided using one or more of the following:

- 1). A software program purchased by the Sumter County Board of Education. The courses in the software package must be aligned to the Alabama Courses of Study.
- 2) Use of ACCESS on-line learning
- 3). Use of highly qualified teachers, before, during or after school.



The delivery of instruction will be based on the needs of the child. The Sumter County Board of Education reserves the right to determine which method of instruction will be used.

When instruction is provided using a computer based Credit Recovery Program the facilitator shall be a certified teacher who has been trained in the use management, organization, and implementation of the software program. Any computer-based program must be aligned with the Alabama Course of study. When it becomes necessary to provide instruction using a teacher the teacher selected shall be highly qualified in the core academic subject.

In order to ensure that students are working on specific skills not mastered, teachers assigning failing grades will use the systems ***Curriculum Alignment Instructional Guides*** to designate exact course of study content standards not mastered. (See copy of documents in appendix).

### Content and Curriculum:

- The following regular core courses will be offered through Credit Recovery: Algebra I; English 9; Biology; World History; Algebra 1A; Algebra English 10; Physical Science; U.S. History I; English 11; Earth Science; U.S. History II; Geometry; English 12; Government; and Economics and others as determined by availability on ACCESS.

### Awarding of Grades and Credits

- Recovered credit will only be awarded when students have completed all work satisfactorily and met the attendance requirements set forth in the Credit Recovery procedures.
- Recovered credit will be entered on transcript as a replacement grade for the previous grade earned. No grades shall be removed from transcript.
- A grade of C (70) shall be the highest grade awarded through Credit Recovery. In order to receive a grade of "C" the student must complete all lessons at 70% accuracy or above. All tests must be completed with 75% accuracy or higher, while adhering to all attendance and other policies.
- Any student who does complete plan requirements or earn scores required to receive a letter grade, or is removed from the program for contract violations, will receive an N (No Grade) for the course. No refund will be given.
- Students who are caught cheating will have their final grade reduced by one letter grade. A second incident of cheating will lead to the student's removal from the program. No refund will be given.

### Plan for students who failed with a final course grade between 40%-59%

Upon entry into Credit Recovery, a student using a computer based program who earned between 40% -59% will be assigned appropriate software modules, all of which have

been correlated to the Alabama Course of Study. Students must earn a minimum 70% accuracy on each lesson. After completing each lesson, the student will take the appropriate mastery test on each module, earning a minimum 70% accuracy. Students must complete all assigned learning modules, tests, and any additional worksheets or writing assignments for each course.

If a student receives instruction from a teacher lessons will be outlined based on skills not mastered. Students will receive an assignment plan developed by the Credit Recovery teacher for that course. Assignments will be scored by the teacher.

## Student Failure Reports

Teachers that have students with failing grades in courses that are necessary for graduation will be required to submit a student- specific report which identifies course standards that were not met in the applicable grading term (See Appendix). These reports may be used in combination with course and skill-specific diagnostic tools provided through software vendors and/or school system assessments, all of which will be aligned with the Alabama Course of Study content standards for the course being pursued through Credit Recovery.

## Payment for Credit Recovery

Students will pay \$100.00 for the first course and \$50.00 for each additional course. The money is due before classes start and is nonrefundable. Fees will be accessed when Credit Recovery is provided before and after school, or during the summer. **No fees will be accessed if credit recovery is offered during the school day.**

### NCAA CAUTION!

Student athletes who are potential candidates for admission to Division I and Division II schools must review the NCAA Eligibility Center before enrolling in any credit recovery course. Credit Recovery courses in most instances **are not acceptable based on the NCAA definition of a core course.**

## Time for Credit Recovery

Credit Recovery may be offered as follows:

- 6:50 am through 7:50 am (Monday through Thursday)
- 3:00 pm through 5:30 pm (Monday, Tuesday, Wednesday)
- During the summer 8:00-11:00 Monday-Thursday June-July



**Student Registration Form/Request for Credit Recovery**

**Sumter County School System**

**(Please Print)**

Student Name: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Gender: M \_\_\_ F \_\_\_ Student #: \_\_\_\_\_ Date of Birth: \_\_\_ / \_\_\_ / \_\_\_

Home Address: \_\_\_\_\_

Street

City

State

Zip Code

Home Telephone: \_\_\_\_\_ Parent/Guardian Work Telephone: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Parent/Guardian Address/ Telephone Number (if different from student):  
\_\_\_\_\_

Emergency Contacts:

Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any prescription medication that the student must take during school or the hours of operation listed for the Credit Recovery Program:  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

Step #1: Read the information regarding the \_\_\_\_\_ School System's Credit Recovery Program's eligibility and guidelines for participation.

Step #2: Submit tuition payment at the time of registration to \_\_\_\_\_. Requests for refunds must be made in writing and received by the supervising administrator prior to first class. Students dismissed from the Credit Recovery Program are not entitled to a refund or any portion of the tuition.

Step #3: Please list the course(s) requested for Credit Recovery and the numerical grade received in the course:  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Counselor from student's home school: \_\_\_\_\_

Step #4: Return this completed and signed form, along with your tuition payment, to your high school principal.

I have read and met requirements for the \_\_\_\_\_ School System's Credit Recovery Program. I have received the rules/regulations/expectations/procedures for the Credit Recovery Program and I agree to abide by the guidelines of the program.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that if my child does not follow all rules/regulations/expectations/procedures of the Credit Recovery Program, he/she may be dismissed from the program and will lose the opportunity to regain the lost credit through the Credit Recovery Program.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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This section for Office Use Only:

Date Paid: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Received by: \_\_\_\_\_

NOTE: A student in grades 9-11 may earn no more than ten (10) credits per school year, including credit earned through summer school, correspondence courses, ACCESS and Credit Recovery. A student in grade 12 may earn no more than (12) credits per school year, including credit earned through summer school, correspondence courses, ACCESS and Credit Recovery.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date