

James A. Shanks Middle School

Remote Learning Behavior Expectations Matrix

	Entering Class	Whole Group & Small Group Instruction	Break Out Rooms	At Home Learning
Be Respectful	<ul style="list-style-type: none"> -Follow teacher instructions about when video and audio -Follow teacher instructions for use of the chat feature -Put away cell phones and other personal devices -Ensure an appropriate background in your home -Follow school dress code 	<ul style="list-style-type: none"> -Be supportive and positive -One speaker at a time -Listen attentively -Speak with Good Purpose and use kind expressions -Respect other cultures, opinions, and viewpoints -Do not photograph, screenshot, or record without written permission from the instructor 	<ul style="list-style-type: none"> -Be supportive and positive -One speaker at a time -Listen attentively -Speak with Good Purpose and use kind expressions -Respect other cultures, opinions, and viewpoints -Do not photograph, screenshot, or record without written permission from the instructor 	<ul style="list-style-type: none"> - Take care of materials - Speak with good purpose to those supporting you at home - Think before posting (Is it helpful and kind)?
Be Responsible	<ul style="list-style-type: none"> -Eat before sessions/No eating during class -Choose a distraction-free work space/No pets or siblings not supporting -Keep logins, passwords, and Zoom links private -Check your calendar -Be on time -Have your device and materials ready -Start class charged or plugged in 	<ul style="list-style-type: none"> -Take Ownership -Failure Leads to Success - Be present and avoid multitasking - Stay on task and on topic - Answer questions as directed by the teacher - Take note of assignments to complete during at home learning - Maintain confidentiality - Only the teacher annotates the screen (unless specified) 	<ul style="list-style-type: none"> - Take Ownership -Show Integrity - Be present and avoid multitasking -Stay on task and on topic - Complete work together - Maintain confidentiality 	<ul style="list-style-type: none"> - Show Commitment - Complete assignments on time - Work is thoughtful and neat - Use Zoom, other school accounts, and school devices for school work only - Cite sources - Avoid and report inappropriate sites and unsafe use - Follow the Technology Use Assignment
Be Resourceful	<ul style="list-style-type: none"> -This is it! Be ready to learn -Use equipment as Intended- Know how to get help connecting and logging on at home -Seek help as needed -Be Flexible 	<ul style="list-style-type: none"> -Ask questions in the method directed by the instructor - Keep track of questions for later -Share the air/Encourage other to participate - Show Flexibility 	<ul style="list-style-type: none"> - Know how to get help from the teacher - Keep track of questions for later -Seek help and ask questions as needed - Share the air/Encourage other to participate - Help others who need assistance 	<ul style="list-style-type: none"> - Take Ownership - Use Balance - Check your work - Know how to get help from someone at school - Seek help as needed