

## Peer Tutoring Job Application Form

Subjects of Interest:  Application Date:

Student ID Number:  Grade:

Last 4 digits of Soc. Sec. #:

Please complete this form fully using **black** ink.

You **must** include a *Transcript* with your application and **have** a 3.0 GPA

Upon hire employees **must** provide proof of eligibility to work in the U.S.

Two teacher recommendations are required. **A link to those documents is located on the last page.**

**THE INFORMATION YOU SUPPLY ON THIS FORM WILL BE TREATED IN CONFIDENCE.**

### Section 1 Personal details

Last Name:  First Name:

Address:

Zip code:

Student Telephone N<sup>o</sup>:

School E-mail address:

Can we contact you by text message? Yes  No

When are you available to tutor online in CANVAS?

Mon. – Fri.  7:30 – 8:30 AM    Tues. & Wed.  9:00 – 10:00 AM    Thurs. & Fri.  2:00 – 3:00 PM    Mon. – Wed.  3:15 – 4:15 PM

List the subjects you are most comfortable tutoring in?

  
  

Are you interested in tutoring in another language? Yes  No

If Yes, what language: \_\_\_\_\_

## Section 2 Employment or Volunteer Experience

Name of Employer:

Address:

Zip code:

Phone Number:

Job Title:

Dates Employed:

Hourly Rate :

Brief description of duties:

Continue on a separate sheet if necessary

Name of Supervisor:

Reason for leaving  
(if no longer employed):

## Section 3 Previous Employment or Volunteer Experience

Name of Employer:

Position Held:

Address:

Phone Number:

Summary of duties:

Date From:		Date To:	
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Reason for leaving:	
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<b>Name of Employer:</b>	
<b>Position Held:</b>	
<b>Address:</b>	
<b>Phone Number:</b>	

**Summary of duties:**

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<b>Date From:</b>		<b>Date To:</b>	
<b>Reason for leaving:</b>			

Continue on a separate sheet if necessary

## Section 4 Declaration

### Statement to be Signed by the Applicant

I understand and agree that any false statements by me on this application will be sufficient cause for withdrawal of this application and/or separation from the Student Tutoring service if I have been employed.

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

**I hereby certify that:**

- all the information given by me on this form is correct to the best of my knowledge
- all questions relating to me have been accurately and fully answered
- I possess all the qualifications which I claim to hold

**Signed:**

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**Date:**

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## RETURNING THIS FORM



**Pioneer Valley High School:**

Contact: Mandy McDonald  
 College & Career Center  
 675 Panther Drive  
 Santa Maria, CA 93454  
 E-mail: mmcdonald@smjuhsd.org

**Inquiries:**

Telephone: (805) 922-1305  
 Ext. 5121  
 Fax: (805) 922-8203

**For letters of recommendation, please copy the following link and provide it to teachers, employers, volunteer programs, via e-mail. Individuals should be directed to send the completed recommendation form to Mrs. McDonald in the PVHS Career Center.**

**CLICK here for:**

**[LINK TO LETTER OF RECOMMENDATION](#)**

**RETURN COMPLETED FORMS TO MRS. MCDONALD IN THE PVHS COLLEGE AND CAREER CENTER:**

**E-mail: [mmcdonald@smjuhsd.org](mailto:mmcdonald@smjuhsd.org)  
Phone: 805-922-1305 Ext. 5121**

**FOR FURTHER INQUIRIES, PLEASE CONTACT KAREN APPLE IN THE PVHS LIBRARY:**

**E-mail: [kapple@smjuhsd.org](mailto:kapple@smjuhsd.org)  
Phone: 805-922-1305 Ext. 5101**