



Anadarko Public Schools

Volunteer Application

The safety of our students is our top priority and we know that our parents, community, and volunteers feel the same way. We hope that you recognize this process as our way of helping to keep our students safe.

Last Name	First Name	Middle Initial	Jr./Sr./Etc/Alias/Maiden Name
Home Phone	Work Phone	Other Phone	Email
Date of Birth	Address		City/State/Zip
SSN			

Volunteer Category

☐ Parent ☐ Community Member ☐ Business Partner

School Preference (Please select all that apply.)

☐ Sunset Elementary ☐ East Elementary ☐ Mission Elementary ☐ Middle School ☐ High School

Teacher(s) Requested:

Volunteer Responsibility (Please select all that apply.)

<input type="checkbox"/> Classroom Reader	<input type="checkbox"/> One-on-one/small group tutoring
<input type="checkbox"/> Classroom Assistant	<input type="checkbox"/> Reading with elementary children
<input type="checkbox"/> State Test Proctor	<input type="checkbox"/> Mentoring
<input type="checkbox"/> Workroom	<input type="checkbox"/> Clerical Assistant
<input type="checkbox"/> Library Assistant	<input type="checkbox"/> Other:

Subject of Interest: ☐ Reading ☐ Math ☐ Other:

Would you be interested in volunteering on an "as-needed" basis?
(fieldtrips, one-time activities, testing monitors, special projects, etc.) ☐ YES ☐ NO

Availability (Please select all that apply.)

Days of the Week M ☐ T ☐ W ☐ Th ☐ F ☐ Mornings ☐ Afternoons ☐
☐ Before or ☐ After School Specific Time, if applicable: _____

Volunteer Background Questionnaire

Student and staff safety is of paramount concern to Anadarko Public Schools and its Board of Education. Please respond to the following questions truthfully and honestly. Thank you.

Have you ever:

1. Entered a plea of guilty or no contest to a state or federal felony charge? ☐ YES ☐ NO
2. Been convicted of a state or federal felony offense? ☐ YES ☐ NO
3. Been charged with a state or federal felony offense which was reduced to a misdemeanor offense to which you entered a plea of guilty or no contest? ☐ YES ☐ NO
4. Entered a plea of guilty or no contest to, or been convicted of, a state or federal misdemeanor charge involving illegal chemical substances or illegal sexual activity? ☐ YES ☐ NO

Volunteer Background Report Authorization and Release

1. I understand that it is my responsibility to notify Anadarko Public Schools immediately if there is any change in my above responses. I also understand that my volunteer status is temporary until a background check is satisfactorily completed by the district. Additionally, I agree to complete this form annually.
2. I understand that Anadarko Public Schools may conduct inquiries into my background, including a criminal history check. I voluntarily authorize, only to the extent necessary, Anadarko Public Schools to complete the background check using the Anadarko Police Department and/or other government agencies. I release Anadarko Public Schools, or any company or organization contracted, from any liability for conducting such background checks. I authorize Anadarko Public Schools to obtain one or more background checks now or in the future, should they deem it appropriate.
3. I understand that I can be accepted or denied as a volunteer with Anadarko Public Schools. I understand that it is the policy of Anadarko Public Schools to deny volunteer opportunities for individuals who have been convicted of any violent crime against any person and/or who could be a threat to the safety of students and staff.
4. I am offering my services to Anadarko Public Schools without compensation and without any rights to health benefits in case of injury.
5. I affirm that my responses are true, complete and correct to the best of my knowledge and are made in good faith. Refusal to sign and return or giving misinformation on any required form will result in disqualification from consideration.

Signature: _____ Date: _____

Please return this completed form to your school principal or to the Administration Office, located at 1400 S. Mission St., Anadarko, OK, 73005. You may begin your volunteer assignment following the approval of your Volunteer Application.

The information in this application is private and will be shared only with the District Administration and the appropriate school principal. Contact information may also be provided to appropriate teachers and the school counselor. Thank you for your patience throughout this important process. We are extremely grateful for your time.