

# Wolcott Public Schools

1488 Woodtick Road • Wolcott, Connecticut 06716  
Telephone 203-879-8183 • Fax 203-879-8182

**Superintendent of Schools**  
Anthony J. Gasper, Ed.D.

**Assistant Superintendent**  
Shawn Simpson



**Business Manager**  
Todd W. Bendtsen, C.P.A.

**Director of Student Services & Alt. Programs**  
Kevin Hollis

---

## **COVID-19 Communications**

### **PICKING UP, DROPPING OFF, and VISITORS AT SCHOOLS**

Date: August 4, 2020

**Overview:** As recommended by state and federal health experts and required in Governor Lamont's directives for reopening schools, any visits to school buildings by non-students or non-employees will be strictly limited. Parents who are dropping off or picking up students or belongings at schools are asked to follow these procedures:

**District-wide Information for All Schools:**

- When dropping off or picking up a student at school, parents are asked to remain in their vehicles whenever possible.
- If picking up or dropping off during the school day and a signature is required, parents may do so at the security desk without the need to fully enter the building.
- When dropping off items at the school, parents may do so at the security desk.
- Each school will adopt new procedures for dropping off students at the start of the day and picking up at the end of the day. It is very important that parents use the proper location and the proper time for this. We are expecting increased traffic and your cooperation will be critical to keeping these processes safe.
- Visitors to schools will be strictly limited to those who fulfill a legal need to enter the school or otherwise determined necessary by the principal.
- Visitors will be required to wear a cloth face covering unless they have a medically verified reason that this would be dangerous or unhealthy for them.

**Specific Information for Tyrrell School:**

- Drop off students at the gym-side entrance no earlier than 7:45. Doors will be locked until that time.
- Students should enter the building and immediately report to their homeroom.
- During pickup, **parents must park their cars in the lined spaces in the gym-side lot.** Parents will not be able to pull up to the curb unless physical disability or injury that limits student ability to walk to car.
- Students must remain appropriate distance and proper mask wearing until they are in the car.

For questions that cannot be answered by your school principal, please contact Central Office by emailing: [reopen@wolcottps.org](mailto:reopen@wolcottps.org)

*It is the policy of the Wolcott Board of Education that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program because of his or her race, color, religion, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, mental retardation, past or present history of mental disorder, learning disability or physical disability*

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER